

Trade Show Information – Mental Health and Deafness Congress 2009.

Book your trade display at the 4th World Congress on Mental Health and Deafness today!

The 4th World Congress on Mental Health and Deafness aims to bring together a wide range of communities relating to Mental Health and Deafness; from professionals, families, Deaf consumers and carers.

A trade display at the World Congress will provide your company with a fantastic opportunity to not only interact and inform these groups of your product or service offering, but also give you an appropriate avenue to generate leads and sales in an open and welcome environment.

The trade display area will have a high level of consumer traffic, with all meals and breaks served within the Congress locale.

Standard trade exhibition booth - \$1,315

Standard 3m x 3m area for 4 days and includes a shell-scheme booth, lighting, signage and power.

Large trade exhibition booth - \$1,875

Large 3m x 6m area for 4 days and includes a shell-scheme booth, lighting, signage and power.

Additional booth inclusions:

High quality velcro-compatible exhibition booths will be supplied complete with:

- Company fascia sign for company name (with a 20 character limit)
- 2 x spotlights (150 watt)
- 1 x power outlet (4amps, 240 volts)
- 1 x dressed trestle table
- 2 x padded chairs

If you are interested in hiring additional display items such as furniture or plants, please contact the Congress organiser on _____.

More information will be provided to trade display exhibitors closer to the Congress relating to bump-in and bump-out dates.

To take part in a trade booth, please complete the application form below and send to:

Karyn Barrasso
Mental Health Policy & Communications
Deaf Children Australia
Tel: + 61 3 9539 5339 Mob: 0413 777 880
Fax: +61 3 9525 2595
Street: 597 St Kilda Road, Melbourne, VIC 3004
Postal: PO Box 6466, St Kilda Road Central, Melbourne, VIC 8008
Email: kbarrasso@deafchildren.org.au
Website: www.mhd2009.org



4TH WORLD CONGRESS

Mental Health and Deafness **2009**

TRADE DISPLAY APPLICATION FORM

CONTACT DETAILS

COMPANY NAME:

CONTACT PERSON:

POSITION:

TELEPHONE NUMBER:

FAX NUMBER:

EMAIL:

ADDRESS:

STATE:

AREA/POSTCODE:

COUNTRY:

WEBSITE:

EXHIBITION OPPORTUNITIES

Standard Trade Exhibition Booth – \$**1,315** (+ GST)

Large Trade Exhibition Booth - \$**1,875** (+ GST)

Please note, all prices are exclusive of the Australian Goods and Services Tax (GST).

I agree to be invoiced for a total of \$_____ (inc GST) for the items selected above.

A Trade Exhibition Booth Booking Confirmation and tax invoice will be sent to the above contact upon receipt of the completed application form.

I have read the Terms & Conditions document and agree to abide by these obligations.

NAME:

SIGNATURE:

TERMS AND CONDITIONS

TERMS AND CONDITIONS OF CONTRACT

The Contract

1. The term “Organiser” refers to Deaf Services Queensland and includes Deaf Children Australia.
2. The term “Exhibitor” includes any person, firm, company or corporation and its employees and agents identified in the Application Form or other written request for exhibition space.
3. A “contract” is formed between the Organiser and Exhibitor when the Organiser accepts the signed Application Form and receives a minimum of 50% of the total owing as a deposit. The Organiser will then issue a confirmation letter to the Exhibitor.

The Application

4. An official Exhibition Application Form must be received to reserve space.
5. The Organiser reserves the right to refuse application or prohibit any Exhibitor from participation without assigning a reason for such refusal or prohibition.

Obligations and Rights of the Organiser

6. The decision of the Organiser is final and decisive on any question not covered in this contract.
7. The Organiser agrees to hold the exhibition however, reserves the right to postpone the exhibition from the set dates and to hold the exhibition on other dates as near to the original dates as possible, utilising the right only when circumstances necessitate such action and without any liability to the Organiser.
8. The Organiser agrees to promote the exhibition to maximise participation.
9. The Organiser agrees to allocate the Exhibitor an exhibition space as close as possible to their desired location.
10. The Organiser reserve the right in unforeseen circumstances to amend or alter the exact site of the location of the stand and the Exhibitor undertakes to agree to any alteration to the site or the space re-allocated by the Organiser.
11. The Organiser reserves the right to change the exhibition floor layout if necessary.
12. The Organiser is responsible for the control of the exhibition area only.
13. The Organiser may shorten or lengthen the duration of the exhibition and alter the hours during which the exhibition is open.
14. The Organiser has the right to take action based on verbal or written directions from Brisbane Convention and Entertainment Centre. This is to ensure that all laws in connection with the exhibition are complied with, to prevent damage to person or property and to maximise the commercial success of the exhibition.
15. The Organiser may refuse without limitation to permit activity within the exhibition or may require cessation of particular activities at their discretion.
16. The Organiser reserves the right to specify heights of walls and coverings for display areas.
17. The Organiser reserves the right to disapprove the content and presentation of the Exhibitor catalogues, acknowledgements, handbills and printed matter with respect to the exhibition.
18. The Organiser may determine the hours during which the Exhibitor will have access to the exhibition venue for the purpose of setting up and dismantling.
19. The Organiser reserves the right to refuse any person including exhibitor staff, representatives, visitors, contractors and/or agents entry to the exhibition if they do not hold a purchased or complimentary entry card.
20. The Organiser will specify conditions relating to the movement of goods and displays, prior, during and after the exhibition.
21. The Organiser will specify any regulations with regard to sound levels including microphones, sound amplification, machine demonstrations and videos. The exhibitor agrees to abide by these.
22. The Organiser will arrange security onsite during the period of the exhibition but will accept no liability for loss or damage.
23. The Organiser will arrange for daily cleaning of aisles outside the exhibition open hours.

Obligations and Rights of the Exhibitor

24. The Exhibitor must ensure that all accounts are finalised and paid prior to the allocated exhibition move-in period.
25. The Exhibitor must use allocated space only for the display and promotion of goods and/or services within the scope of the exhibition.
26. The Exhibitor must make every effort to maximise promotion and commercial benefits of participating in the exhibition.
27. The Exhibitor must comply with all directions / requests issued by the Organiser including those outlined in the Exhibition Manual.
28. The Exhibitor must comply with all applicable laws, including laws in relation to occupational health & safety. The Exhibitor will therefore act with care to avoid damage to persons or property in the exhibition.
29. The Exhibitor must ensure the cleanliness and tidiness of their allocated space. Upon the conclusion of the exhibition the Exhibitor will promptly remove all exhibits, tools and other materials. If the Exhibitor fails or refuses to do so, the Organiser will make arrangements for this to be done by an external party at a cost to be paid by the Exhibitor.
30. The Exhibitor will not display an exhibit in such a manner as to obstruct or affect neighbouring exhibitors. This includes blocking or projecting light, impeding or projecting into aisles or neighbouring exhibition spaces.
31. The Exhibitor will submit plans and visuals of custom designed exhibits to the Organiser for approval prior to the commencement of the exhibition. Exhibitors failing to do so may be denied access to the exhibition to build or may be requested to cease building. A valid Insurance Certificate of Currency for independent exhibition contractors will also be submitted prior to the Organiser granting this company access to the exhibition area.
32. The Exhibitor is responsible for all items within their allocated exhibition space.
33. The Exhibitor agrees to adhere to all fire regulations and will refrain from using flammable or dangerous materials within the exhibition. Written approval must be sought from the Organiser if flammable or dangerous materials are required for the success of the exhibit.
34. The Exhibitor will not use nails, screws or other fixtures on any part of the premises including walls and floor unless authorised by the Organiser. In any case all permanent damage will result in the Exhibitor being invoiced for all repairs.
35. The Exhibitor acknowledges that the Organiser has a preferred freight forwarder and agrees to comply with all instructions relating to delivery times. If an alternate freight forwarder is engaged, the Exhibitor acknowledges that the Organiser will not be able to provide assistance in

tracking lost deliveries. The Exhibitor agrees that the Organiser will not be liable for any goods rejected by the venue, lost or damaged prior to the delivery date specified or on return.

36. The Exhibitor agrees to abide by requests made by the Organiser to stop any activity that may cause annoyance to others in the exhibition.
37. The Exhibitor agrees to conduct all business transactions within their allocated exhibition space unless otherwise approved by the Organiser.

Storage of goods

38. Unless otherwise communicated storage will not be provided onsite at the exhibition. Under no circumstance are goods permitted to be stored in public access areas.

Insurance and Liability

39. All Exhibitors must have Public Liability Insurance for the period of the exhibition and must be able to produce this documentation immediately at the request of the Organiser.
40. Exhibitors must insure, indemnify and hold the Organiser harmless in respect of all damages, injuries, costs, claims, demands, expenses and interest for which the Organiser may become liable.
41. Whilst the Organiser will endeavour to protect exhibition property whilst on display at the exhibition, it must be clearly understood that the venue, the Organising Committee and the Organiser cannot accept liability for any loss or damage to property sustained or occasioned from any cause whatsoever.
42. The Organiser shall not be liable for any loss, which exhibitor may incur as a result of the intervention of any Authority, which prevents the use of the premises or any part thereof in any manner whatsoever.
43. The Organiser will not be liable and makes no guarantee of the number of visitors to the exhibition. Equally the Organiser will not be accountable for the level of commercial activity generated.

Payment & Cancellation

44. The Exhibitor has seven (7) days in which to make their final payment when it falls due. After this time the space will be available for sale to another company. All deposits paid will automatically be forfeited and NO refund will be made. NO exhibitor shall occupy allocated exhibition space until all monies owing to the Organiser by the Exhibitor are paid in full.
45. In the event that the Exhibitor fails to occupy their allocated exhibition space by the advertised opening time, the Organiser is authorised to occupy this space in any manner deemed to be in the best interest of the Exhibition. The Exhibitor contracted to this space will remain liable to all Terms and Conditions of Contract and will not be eligible for a refund.
46. If the Exhibitor wishes to cancel their participation a request must be submitted to the Organiser in writing. Exhibitor cancellations and refunds will be administered as follows:
 - a. If notice of cancellation is received 6 months or more before the first day of the exhibition, the Exhibitor will be entitled to a 75% refund on funds due at the time of cancellation.
 - b. If notice of cancellation is received between 1 and 3 months before the first day of the exhibition, the Exhibitor will be entitled to a 50% refund on funds due at the time of cancellation.
 - c. If notice of cancellation is received less than 1 months before the first day of the exhibition, the Exhibitor will not be entitled to a refund.
 - d. If notice of cancellation is received and full payment for funds owing has not been received, the Exhibitor may be invoiced for the difference to satisfy the above cancellation and refund policy.
 - e. If notice of cancellation is received prior to the first payment being made, the Exhibitor will be invoiced for and agrees to pay 25% of the total funds owing at that time.

Terms & Conditions of Contract Reviewed February 2009.